

IEEE Meeting Proposed Agenda

Expected Date of Meeting: January 13 2025, 7:30PM

Expected Duration: 85 minutes

Location: STE 4026 / Online at: <https://meet.google.com/bzr-bshw-rxp?authuser=2>

Agenda

1. Call to Order
 2. Land Acknowledgement
 3. Roll Call
 4. Meeting Rules
 5. Administrative Motions
 6. Executive Updates
 7. Motions
 8. Discussion
 9. Varia
 10. Adjournment
 11. Closing Remarks
-

IEEE Meeting Minutes

1. Call to Order (1 min)

The meeting was called to order at 7:35 PM

2. Land Acknowledgement - Reconnaissance des Terres (3 mins)

As we gather here today, we begin by paying our deepest respects to the Algonquin and Mohawk people, the original inhabitants and enduring stewards of the land on which we stand. This land, part of a region with a rich tapestry of Indigenous nations, remains unceded and unsurrendered, resonant with the pulse of millennia of Indigenous presence, culture, and guardianship. We recognize the Algonquin and Mohawk as the traditional guardians of this territory, a responsibility they have borne with reverence and resilience throughout the generations. Their ties to the land are ancient and enduring, woven into the fabric of their cultures and identities, a sacred connection that persists in the face of challenges and changes. We are reminded that our presence here is interconnected with the longstanding histories and rich cultures of Indigenous peoples who have cared for this land from time immemorial.

We acknowledge the traditional knowledge keepers, those who carry the wisdom of the ancestors, the stories of the land, and the teachings of the natural world. They are the custodians of an invaluable legacy that continues to guide and enrich our communities. Their wisdom, passed down through generations, remains a beacon that lights the way for sustainable coexistence with the land and with each other. We also honor the courageous leaders, those who have come before us, those who stand among us, and those who are yet to emerge. Their leadership, grounded in the principles of justice, sovereignty, and self-determination, paves the path for future generations. They stand as testament to the enduring spirit and resilience of Indigenous peoples, facing adversity with strength and unwavering resolve. Lastly, we recognize the youth, the emerging generation of Indigenous leaders and knowledge keepers, who carry forward the hopes and dreams of their ancestors. They embody the potential for a future that holds respect, recognition, and reconciliation at its core.

In our acknowledgment, we affirm our commitment to learning, to understanding more deeply the history and the living legacy of colonialism. We pledge to engage in dialogue, to listen with open hearts, and to forge relationships built on mutual respect and shared purpose. We invite those who are not on this land to reflect upon the territories they occupy, wherever they may be. Resources such as native-land.ca can offer guidance in identifying the Indigenous lands on which we live, work, and gather, encouraging an ongoing process of learning and recognition.

As we walk forward, may we do so with mindfulness of the past, attentiveness to the present, and unwavering commitment to a future where the rights and treaties of Indigenous peoples are upheld and honored. In the spirit of peace and friendship, we continue to seek ways to live and work on these lands in harmony with the people who have called this place home since the beginning.

For countless generations, the Algonquin and Mohawk peoples have maintained an unbroken bond with this territory, a relationship that has never been formally ceded or surrendered. Their resilience in the face of adversity and their profound understanding of the land's secrets are awe-inspiring. We look upon their stewardship with admiration and gratitude, recognizing that their ancient wisdom continues to enrich our collective journey on this shared earth.

It is our privilege to extend our deepest appreciation to the traditional knowledge keepers who, whether young or old, stand as the living repositories of wisdom. Their profound insights, teachings, and the continuity of ancient practices

offer a profound insight into the intricate web of life that surrounds us. With profound humility, we embrace the lessons of the past and present, knowing that they guide us toward a more harmonious and sustainable future.

As we stand on this sacred ground, let us carry forward the lessons of the Algonquin and Mohawk nations, the collective wisdom of Indigenous peoples, and the aspirations of those who lead us into the future. Let this acknowledgment serve as a poignant reminder of our shared responsibility to honor the land, respect its custodians, and work collaboratively for a more inclusive, equitable, and sustainable world. For those who are not in Ottawa, please refer to <https://native-land.ca>.

3. Roll Call (2 mins)

Present - Présent.e.s

- Executives:
 - Joe
 - Fayza
 - Jad
 - Ria
 - Manaal
 - Xavier
 - Madison
 - Sam
 - Ming
 - Quinn
 - Sacha
 - Abby
 - Kevin
 - Idika
 - Akhil
 - Eric
 - Freddy

Absent

4. Meeting Rules (2 mins)

Speaking Order

- Point of Privilege
 - Pinky finger raised / "P" in the chat
- Clarification / Point of Parliamentary Inquiry
 - "C"-shaped hand raised / "C" in the chat
- Reply to current discussion point
 - Two fingers raised / "2" in the chat
- New point of discussion regarding current motion/matter
 - Index finger raised / "1" in the chat

Requests and Inquiries

- Point of Privilege: request for immediate assistance, requesting to be temporarily excused from the meeting, unable to hear speaker
- Clarification: asking someone to repeat what they said, expand on an acronym, or provide a definition/context to what they are saying. Cannot be used to add new material.
- Point of Parliamentary Inquiry: asking the Chair for their opinion (not official ruling) on a matter of procedure.
- Circular discussion / "Calling to Question": Calling the current discussion circular calls on the Chair to assess the immediate relevance of current discussion. If found to be circular, the Chair may allow a "Call to Question" which requires $\frac{2}{3}$ of executive support to pass. If the Call to Question passes, the motion immediately enters a vote.
 - Circular hand motion / "Circular" in the chat
 - "I would like to call to question the current motion"

Voting: Performed through raised hands, either in person or over the Google Meet, in the following order:

1. Those declaring Conflict of Interest (counted as Abstentions)

2. Those In Favor
3. Those Against
4. Those Abstaining

5. Administrative Motions (5 mins)

Title:	Adoption of the Agenda		
Mover:	Jad	Seconded:	Manaal
Language:	English		
BIRT	The agenda be adopted as presented.		
Result:	Motion passes unanimously		
Discussion:			

Title:	Approval of Previous Meeting Minutes		
Mover:	Jad	Seconded:	Xavier
Language:	English		
BIRT:	The minutes of the previous meeting be approved, as presented: https://docs.google.com/document/d/1H4TpghurLj_3P32-73wCrra6wltTOBuhxNjBEosais/edit?usp=sharing		
Result:	Motion passes unanimously		
Discussion:			

6.Executive Updates (40 mins)

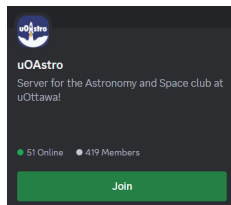
- **Manaal - Chair**

- First winter meeting, welcome back everyone! I am also back from the absolute trenches, looking forward to a successful semester
- McN grant updates: talked to Fayza about some approvals required once Dr. Sawsan is back, we unfortunately can't purchase anything before the 19th Jan, pls don't come for me I'm literally trying my best 😭
- BR updates: reached out to Desjardins, and a bunch of other companies, awaiting replies, will keep updated as I have them, also will apply for EEF and I've followed up on Section updates
- EEF: I pretty much know what I'm applying for, but if anyone has anything reach out to me
- This is one of the craziest semesters of my life, pls be patient, and pls cooperate to get things done and out the way, don't procrastinate on your transition reports and I'm reminding y'all now so no excuses, put at least some effort into them
- BOOK YOUR 1-1s WITH ME BEFORE END OF WEEK, I'll send the calendly in the server before tomorrow morning (I got stuff due)

Manaal: there's different sections of things I am working on. There is Ottawa IEEE and global IEEE. Higher priorities items coming up are EEF and book your one-on-ones with me. Looking forward to a great semester. Also another higher priority is order mcnaughton stuff. We got approved for everything from the grant. Giving a heads up now, I am ridiculously busy so if you need anything call me directly.

- **Jad - Vice-Chair**

- Welcome Back! Finally back in school! Full days of lecture!
- Made recap reel (thank you maddy and ria)
- Santa picture and post W!
- First WGM done
- 418 discord members! Insane stuff
 - Next target:



- Lot of BR stuff:
 - Had 5 meetings with all teams:
 - Marketing on track
 - Patronage reaching out to UBC/IEEE Section/Carleton/EEF/uOGDC
 - GDC a little confusion but solved now
 - Logistics/games not much rush rn, Adam taking lead

- Webmaster, bless,
- Feb 7-8-9, superbowl but should end earlier

Jad: Finally back in school, very busy for my courses and IEEE. We have 3 huge events, wine and cheese, battle royal and WIPS. Quick update over the break, made the recap real. Our discord has over 400 members which is great. I have had 5 meetings over the past week, we are getting contributions from UBC, and Carleton for BR. For logistics and games, not much right now, it will mostly come at the end. A small hiccup, feb 7th, 8th, and 9th is super bowl so we will try to finish up earlier.

Manaal: want to emphasize, even though we have 3 big events there are still several other events from other execs, so be on top of what you need to do. Marketing, logistics, room bookings. It is a busy semester. Please be on top of your stuff

Jad: last semester was a lot of learning

Sam: could we get an interactive google calendar for this?

Manaal: we already have an exec committee calendar so lets try to use that

Akhil: can we try to do this quick so I can do the content calendar.

- **Freddy - Treasurer**

Freddy: if you have a transfer request should come end of day.

- **Quinn - VP Social**

Quinn: Back from outside the country so more events to come

- **Aya - VP Merch**

-no updates

- **Xavier - VP Equity**

No updates

- **Kevin - Secretary**

- Made office hour schedule & Bi weekly meeting
- Made meeting agenda

- **Fayza - Mcnaughton Director**

No updates

- **Farah - VP External**

- Coordinating with Dan and Freddy with spac reimbursements from EEF - still missing one receipt for AV and Speaker charges.
- Created budget for BR. Would like us to apply for EEF as budgeted internally.
- Working on info session or possible resume roast with Meta.(hosted virtually in March)
- Any one need me - DM or @ me. I will not be at any meetings this semester.

- **Eric - VP Internal**

No updates

Eric: I have ideas of an event to do, but nothing on paper

- **Samuel - VP Academic**

- Looking to run a midterm style event again this semester, unsure if it will be Quiz MIEEE or another iteration. (I will remember to take photos this time)
- Maybe an event centered around co-op introduction for first/second year students (just an idea)
- Have started drafting up a list of courses for this semester's Cookies and Cram

Sam: another midterm style event for this semester, not entirely sure to continue with QUIZ MIEEEs or not. A lot of my friends in my program and other people are really concerned about co op so it would be nice to do an info session.

Jad: for the co op session is this what is co op or is this for resumes and interviews.

Sam: it's for everything

Manaal: I would suggest doing it soon because the co op rounds begin very soon so you should do it before january's end.

- **Sacha - Webmaster**

Sacha: making the battle royal website right now

- **Ria - Design Commissioner**

- Created the christmas post
- Created the cookies and cram recap post
- Helped with the fall 2024 recap post
- Created the stratopores info session + recruitment event post
- Made the OH post :))
- Been working on W&C name tags/posts

Ria: Made the christmas post and the C and C as well as the yearly recap post and tons of other stuff

- **Ming - CEG Commissioner**

- Stratopore X IEEE info session and recruitment session
 - Okay turnout, 10 ppl
- Planning other workshops but need to buy more hardware using McN Grant + EEF winter application

Ming: 10 people turnout for the recruitment session. Planning more workshops for this semester

Manaal: Ming, I told Fayza about this but we'll connect later about Mcnaughton grant

- **Abby - MDD Commissioner**

- Industry night is unfortunately cancelled:(
 - Will plan another event later in the term
- Helping Akhil with his Notion event

Abby: Unfortunately industry night is cancelled, but currently hel..?;ping plan Akhil's notion event and will plan another event later

- **Ayush - ELG Commissioner**

- Planning on running an ELG study night. A week prior to reading week might be ideal. ELG students come down to hunker down and study for upcoming midterms. Snacks, soda, maybe pizza can be offered to get people to come join.
- ELG study night can also be a great way to promote cookies and cram for this semester.
- Location: STM 117 (maybe). In my opinion any regular lecture room should be find as well. Or one of the CBY engineering rooms.
- Date: 1 week before reading week(Feb 16 - 22). Proposal February 12, 2025.

Ayushl: planning an ELG study night before reading week and need to get snacks as well as get some mentors. I do have a date in mind where I am available, around Feb 12th

Manaal: That works great for dominos sale if we want to get pizza

- **Josue - Translation Commissioner**

No updates

- **Idika - SEG Commissioner**

- Planning 2 events (one in late Jan. and one in early March)
- One in Jan = midterm review for subjects that have midterms before reading week
 - Subjects right now: phy 1322, mat 1348, mat 1322
- One in march around the 5th from like 6-8 = social event
 - Possibly a paint your flowerpot night
 - Or a cookie decorating night
 - Or trivia night with prizes for winning team
- Venue for both events: was hoping to use stm 117
- Will need food and drinks for both events
 - Thinking of pizza and possibly other snacks and some soft drinks

Idika: Had an idea in march kind of a social event called flowerpot night

Manaal: it's very good that you were planning a social event for SEG, so if you want to do it tell me the details in the next few days.

- **Akhil - VP Communications**

- Happy New year everyone!
- Not a lot of updates
 - Sorry I have been caught up in non-IEEE stuff this past week
 - BR Meeting happened looking forward to the event. I know we will make it the best BR Yet!

- Got some stuff in Varia
- I am looking forward to future IEEE Events (W&C and BR). Go TEAM! Lets make 2025 go hard!

Akhil: BR meeting happened, so lets make it the best event ever.

Affinity Groups

- **WIE - Women in Engineering WIE chair (Madison) and WIE Vice Chair (Somana)**
 - Patronage in bank account
 - Logistics like photobooth, name tags, balloons
 - Weekly meetings with Carleton
 - Venue/catering to be paid in full
 - Ticket sales
 - wiSTEM Ottawa event

7. Motions (10 mins)

8. Discussion(20 minutes)

Name:

Subject:

9. Varia (1 min)

Name: Akhil

- I brought some sweets from India. Feel free to take some (Kinda would like it limited to be one per person cause I would like it to be sent to others)
 - WARNING: These contain milk products and nut products. So for those allergic, please avoid them.
- I also have free Notion Merch!
- I'll be hosting a Notion event next week (It'll be posted hopefully by tomorrow with a confirmed date), so look forward to that! (Please go I beg).

Name: Jad

Motion to move in camera for 10 minutes

Secunder: Sam

Motion passes unanimously

Jad: if you have any events for events please message Manaal or me.

Freddy: Is it possible to have EEF chat in discord

Manaal: you,me, ming and Fayza will connect and deal with it in one go

10. Adjournment (1 min)

Title:	Adjourn the meeting		
Mover:	Jad	Secunder:	Manaal
Language:	English		
BIRT:	The meeting be adjourned at 8:04		
Result:	Motion passes Akhil opposes notably		
Discussion:			

Closing Remarks