

IEEE Proposed Agenda

Expected Date of Meeting: January 23, 2024 8:30PM

Expected Duration: 90min

Meeting Number: 8

Meeting link: <https://meet.google.com/bty-ykij-kcd>

Agenda

1. Call to Order
 2. Land Acknowledgement
 3. Meeting Rules
 4. Adoption of Previous Meeting Minutes
 5. Adoption of Agenda
 6. By-Elections
 7. Google Suite Emails
 8. Executive Updates
 9. Discussions
 10. Varia
 11. Closing Remarks
-

IEEE Meeting Minutes

In Attendance:

- Disala
- Pavly
- Steven
- Juan
- Jad
- Manaal
- Saheen
- John
- Eric
- Sacha
- Alae
- Frederick
- Madison
- Quinn
- Deniz

Excused Absences:

- Stefan
- Rafael

Unexcused Absences:

-

Open positions: Photonics Chair, Photonics Vice-Chair, First-year ELG, First-year CEG rep, First-year SEG rep, VP External, VP Social

Call to Order

The meeting was called to order at 8:38PM.

Land Acknowledgement

As we gather here today, we begin by paying our deepest respects to the Algonquin and Mohawk people, the original inhabitants and enduring stewards of the land on which we stand. This land, part of a region with a rich tapestry of Indigenous nations, remains unceded and unsurrendered, resonant with the pulse of millennia of Indigenous presence, culture, and guardianship. We recognize the Algonquin and Mohawk as the traditional guardians of this territory, a responsibility they have borne with reverence and resilience throughout the generations. Their ties to the land are ancient and enduring, woven into the fabric of their cultures and identities, a sacred connection that persists in the face of challenges and changes. In honoring the Algonquin and Mohawk, we also extend our respect to all Indigenous people who inhabit this region and to the diverse nations across Turtle Island. We are reminded that our presence here is interconnected with the longstanding histories and rich cultures of Indigenous peoples who have cared for this land from time immemorial.

We acknowledge the traditional knowledge keepers, those who carry the wisdom of the ancestors, the stories of the land, and the teachings of the natural world. They are the custodians of an invaluable legacy that continues to guide and enrich our communities. Their wisdom, passed down through generations, remains a beacon that lights the way for sustainable coexistence with the land and with each other. We also honor the courageous leaders, those who have come before us, those who stand among us, and those who are yet to emerge. Their leadership, grounded in the principles of justice, sovereignty, and self-determination, paves the path for future generations. They stand as testament to the enduring spirit and resilience of Indigenous peoples, facing adversity with strength and unwavering resolve. Lastly, we recognize the youth, the emerging generation of Indigenous leaders and knowledge keepers, who carry forward the hopes and dreams of their ancestors. They embody the potential for a future that holds respect, recognition, and reconciliation at its core.

In our acknowledgment, we affirm our commitment to learning, to understanding more deeply the history and the living legacy of colonialism. We pledge to engage in dialogue, to listen with open hearts, and to forge relationships built on mutual respect and shared purpose. We invite those who are not on this land to reflect upon the territories they occupy, wherever they may be. Resources such as native-land.ca can offer guidance in identifying the Indigenous lands on which we live, work, and gather, encouraging an ongoing process of learning and recognition.

As we walk forward, may we do so with mindfulness of the past, attentiveness to the present, and unwavering commitment to a future where the rights and treaties of Indigenous peoples are upheld and honored. In the spirit of peace and friendship, we continue to seek ways to live and work on these lands in harmony with the people who have called this place home since the beginning.

For countless generations, the Algonquin and Mohawk peoples have maintained an unbroken bond with this territory, a relationship that has never been formally ceded or surrendered. Their resilience in the face of adversity and their profound understanding of the land's secrets are awe-inspiring. We look upon their stewardship with admiration and gratitude, recognizing that their ancient wisdom continues to enrich our collective journey on this shared earth.

It is our privilege to extend our deepest appreciation to the traditional knowledge keepers who, whether young or old, stand as the living repositories of wisdom. Their profound insights, teachings, and the continuity of ancient practices offer a profound insight into the intricate web of life that surrounds us. With profound humility, we embrace the lessons of the past and present, knowing that they guide us toward a more harmonious and sustainable future.

As we stand on this sacred ground, let us carry forward the lessons of the Algonquin and Mohawk nations, the collective wisdom of Indigenous peoples, and the aspirations of those who lead us into the future. Let this acknowledgment serve as a poignant reminder of our shared responsibility to honor the land, respect its custodians, and work collaboratively for a more inclusive, equitable, and sustainable world. For those who are not in Ottawa, please refer to <https://native-land.ca>.

Meeting Rules

We don't use Robert's Rules, but if you want to read the 1137 page book, Saheen can send you a PDF he found online.

Speaking Order

- Point of Privilege
 - Pinky finger raised / "P" in the chat
- Clarification / Point of Parliamentary Inquiry
 - "C"-shaped hand raised / "C" in the chat
- Reply to current discussion point
 - Two fingers raised / "2" in the chat
- New point of discussion regarding current motion/matter
 - Index finger raised / "1" in the chat

Requests and Inquiries

- Point of Privilege: request for immediate assistance, requesting to be temporarily excused from the meeting, unable to hear speaker
- Clarification: asking someone to repeat what they said, expand on an acronym, or provide a definition/context to what they are saying. Cannot be used to add new material.
- Point of Parliamentary Inquiry: asking the Chair for their opinion (not official ruling) on a matter of procedure.
- Circular discussion / "Calling to Question": Calling the current discussion circular calls on the Chair to assess the immediate relevance of current discussion. If found to be circular, the Chair may allow a "Call to Question" which requires $\frac{2}{3}$ of executive support to pass. If the Call to Question passes, the motion immediately enters a vote.
 - Circular hand motion / "Circular" in the chat
 - "I would like to call to question the current motion"

Voting: Performed through raised hands, either in person or over the Google Meet, in the following order:

1. Those declaring Conflict of Interest (counted as Abstentions)
2. Those In Favor
3. Those Against
4. Those Abstaining

Adoption of Previous Meeting Minutes

- Motion: Steven

- Second: Pavly

Adoption of Agenda

- Motion: Steven
- Second: Manaal

By-Elections

Eric: All points will be added after deliberation.

Pavly: Motion to have a 45 second intro, followed by a 45 serious question, followed by a 30 second funny.

Second: Madison

Pavly: Usually we give them 45 seconds to ask them for an intro, then 45 second related position, then a 30 second vibe check

VP Social

Serious question

Sacha: What events do you plan to organize for engineering students?

Deniz: It would be good to reference past experience. If you have past experience with events, you should mention it.

Steven: does anyone else have points for VP social?

[Silence]

Funny Question

Eric: What meme has made you laugh the most recently?

Manaal: I liked that one.

Pavly: Do you want the same question for all positions?

Alae: Sometimes we have specific questions, but in the interest of time we can repeat the same question?

Juan: What is IEEE wrong answers only?

Consensus: What meme has made you laugh the most recently?

VP External

Serious question

Alae: What strategies do you have to interact with industry reps/grads?

Manaal: What two skills/strategies do you think are important when speaking with professionals?

Alae: The addition is friendly.

Consensus: What strategies do you have to interact with industry reps/grads? What two skills/strategies do you think are important when speaking with professionals?

Funny question

Pavly: Same funny question

VP Translation commissioner**Serious Question**

Alae: What tool would you use to help with translations?

Manaal: Again, there should be more room for deliberation. What tools do you use to make translations more accurate and efficient?

Sacha: Let's ask the question in French!

Consensus: Quels outils utiliseriez-vous pour rendre les traductions plus précises et efficaces ?

Funny Question

Eric: What is a funny idiom that has a funny translation?

Consensus: Same one from the other one.

Interview Formats

VP Social:

What events do you plan to organize for engineering students?

VP External:

What two skills/strategies do you think are important when speaking with professionals?

VP Translation:

Quels outils utiliseriez-vous pour rendre les traductions plus précises et efficaces ?

All Funny Questions: What meme has made you laugh the most recently?

Name: Punit Daga

VP Social

Intro

- 4th comp eng student
- Running for VP social
- Been to IEEE couple of time for studying
- Used resources in the past
- Was chill and plans to make some changes

What events do you plan to organize for engineering students?

- I would organize game nights
- Karaoke night maybe
- Apple watch party with students

What meme has made you laugh the most recently?

- The funniest meme he has seen is the Puercados?????? Bruh i have no idea what this is i'm sorry.
- It is commonly seen on twitter

Deniz: We should intro what the role is about to break the ice.

Steven: We expected people going into by-elections knowing the responsibilities.

Manaal: Yeah I agree this is a good way to break ice. Saying, this is the position and these are the responsibilities is less interrogative.

Steven: We will do this going forward with the other roles.

Name: Josh Gnanapragasam

VP Social

Intro

- 1st year SEG from uOttawa
- part of 3 design roles aerospace, __, and auto vehicles
- I learned about this from an uOttawa exec at carleton

What events do you plan to organize for engineering students?

- I interact with a lot of engineering students and would like to get involved with more external orgs
- Skating canal event
- Make a hackathon
- Have a trivia night for all years

What meme has made you laugh the most recently?

- I need the maximum from drake??

Alae: Josh was confident and well-prepared.

Steven: I think he was involved with IEEE

Quinn: It seems he has a good reach on first years which is something we don't have.

Alae: I would like to resign.

Juan: In terms of the ability to have the vote now, it is not written anywhere, however there hasn't been a time where we really opened positions.

Alae: i would like to redact my resignation until the end of the meeting

Rikki: During the time when ELG resigned when Vlad was a part of the team, but it was done out of a mistake.

Steven: I agree.

Disala: You guys should get someone to post now so people can take the position in two weeks from now.

Alae: Can I take VP comm interim until the beginning of the next meeting?

Juan: What is the difference between resigning at the beginning of the next meeting versus being an interim for two weeks?

Eric: You don't have to attend the next meeting.

Disala: Please figure this out later as we are doing elections.

Juan: Can we have ranked voting to have people's accurate opinions on people? It is a good standard to have

Punit in favour: 0

Josh in favour: 10

4 COI

Name: Hamed Tavakoli

VP Translations

Intro

Steven: We host events to engage with students. While you don't need to host office hours, you are open to.

- 2nd year phys and elec eng
- Run events for different kind of stuff
- Is a member of ESS BOD
- I heard there is a lot of potential in the engineering community and I want to unleash it.

Quels outils utiliseriez-vous pour rendre les traductions plus précises et efficaces ?

- He said he wanted to improve our resources for expanding on our resources - alae

What meme has made you laugh the most in some way?

- Don't remember, sorry

Alae: As awkward as it may be, i would not be comfortable with translating confidential documents

In favour of Ahmed: 0

COI: 0

Abstain: 3

No confidence: 12

[Punit and Josh were brought into the room]

Steven: Josh won the election for VP Social. Punit you can run for other positions if you are interested.

[Hamed was brought into the office]

Steven: Unfortunately, we are not moving forward with your candidacy

Hamed: I would like to run for VP Ex

VP Ex

Alae: We will be using ranked voting as there are 5 candidates.

Name: Tony Li

VP External

Intro

Steven: Our main focus is furthering the vision of IEEE. it is a worldwide org for eng
We mainly host fun events. As VP Ex, your role would be to host professional events.

Tony:

- 1st year cs student
- Team lead in FIRST robotics in HS, had other sponsors and 100+ attendees
- Works with uottahack
- I like win-win interacts, helping the organizers and the attendees

What two skills/strategies do you think are important when speaking with professionals?

The main component is professionalism and conciseness, applicable when running a workshop.
Also it's important to ensure it's a win-win interaction.

The dog in the burning room. I relate to it because I work but I understand the importance of balance.

Farah El Siss

VP External

Intro

Steven: You've heard of us? [yes] Your role is to host professional workshops and aid with sponsorships

- 4th year in biomed tech
- Came back to school a year and a half ago
- Worked and a front end and UI/UX
- Raised 16.3 million dollars
- Came for help with sponsors

What two skills/strategies do you think are important when speaking with professionals?

It is important to know who you are talking to and be comfortable with them. Also write good emails to ensure good communication

What meme has made you laugh the most recently?

Shrek meme with a mustache. It reminds me of someone I sit in front of in class.

Name: Daniel Thorp

VP External

Intro

Steven: We host fun social events with the goal of furthering IEEE vision. You would help us with finding sponsors. [Format explained]

- 2nd year soft eng student
- Was SEG commissioner and VP external in the fall
- Apart of UOSU and of HTH
- An exec in various orgs
- Wants to revive SPAC

What two skills/strategies do you think are important when speaking with professionals?

Ensure you speak to them on topics they understand and proper terminology. Also speaking to them comfortably because they are human too

What meme has made you laugh the most recently?



I was not paying attention, sorry. Daniel provided this.

Name: Hamed

VP External

Intro

Steven: Your mandate will be finding sponsorships and hosting events with those sponsors.

- 2nd year elec eng student
- I work with different student clubs
- I try to apply to as many orgs as I can

What two skills/strategies do you think are important when speaking with professionals?

I will try to take many approaches to solutions.

What meme has made you laugh the most recently?

Baby face.

Alae: Is there a specific platform used for ranked voting

Juan: In the past, we raised our fingers.

Eric: We can use discord and react to messages

Steven: This would require an honour system and it would be way too confusing

Alae: I will look for a website in the meantime.

Steven: I believe that we have very solid candidates.

Deniz: Candidates were very experienced. One has a lot of experience but one person is younger and has better university culture

I like Tony's enthusiasm. I like the Farah portfolio. However it is mainly about getting a good audience, so I believe Tony is a good candidate.

Steven: Our committee is mainly third year and above. Thinking about having new execs is important for the longevity of the branch.

Pavly: I believe Farah is very well connected in the industry, so I believe she will fulfill her mandate well.

Alae: I believe her achievements are not

Frederick: I would put experience over enthusiasm.

Alae: [Looks into voting software]

Juan: Reason why we should have ranked voting, it will show a more accurate representation of the organization.

Alae: If you have a COI or abstain, do not vote on the link because it is ranked voting

Disala: Isn't it COI since Daniel is a previous exec?

Steven: Is it at your discretion?

Juan: Someone being a past exec has not been an issue in the past. However, if you know them through a different org, it is another issue.

Steven: There were 17 execs who voted???? So we will take the top two candidates Farah and Daniel. So we will take a vote with COI and abstaining

Eric: Motion to take the top two candidates and take a vote
Second: Quinn

Steven: It is your discretion, but I would vote COI if you knew Daniel prior to IEEE.

Farah: 7 in favor

Daniel: 5 in favor

Jad Disala and Sacha COI

Steven: It was a tough decision, but we reached a decision. Farah is elected as VP External.

Google Suite Emails

Steven: We're paying for too many emails that are being underutilized. Let's finish what we started before Daniel's departure in the Fall.

Executive Updates

Juan (Chair)

- Meeting with Branch Counsellor delayed to Thursday due to extenuating conditions.
- Currently working on the Activity Report for 2023.

Steven (Vice-Chair)

- Starting marketing for a new event "QUIZ MIEEE!", targeted towards MAT1322 & MAT1348 students for helping them prepare for their upcoming midterms in February.
 - I'm skeptical about our first-year outreach on our social media (Instagram), so I will be marketing in-person at selected lectures.
 - So far, I have been approved to advertise the event at two out of the three MAT1348 lectures. I will not be marketing at the MAT1322 lectures since Mathematics students also take Calculus II. Marketing in-person is set for Thursday and next Monday.
 - I'm looking for execs or volunteers who are proficient in MAT1322 and/or MAT1348 for this event. If you know any qualified candidates, please reach out to me at your earliest convenience.
 - Venue is CBY A04. Food will be provided. Prizes will be given to the top-performing team. Admission is free. Money is coming from SEG Commissioner's budget.
- Executive bonding will be taking place on Friday, January 26th at 7 PM in the office! Let's get to know each other a little bit more. New year, new me. We'll be determining an activity in the upcoming hours/day.
- Recently ran a game night on Twitch alongside Pavly, Rafael, and Saheen. Thank you Rafael for helping create the assets for this event. The event welcomed 23 unique viewers in the chat and we were able to bond further through the power of video games.

- Office hours - noticed some missed office hours. If anyone has any questions regarding office hours and how they work, please reach out.
- Recently got access to vTools. Juan will be showing me how to input events on this platform at his earliest convenience.
- New office hours post needs to go up ASAP. If you have any changes to your office hours, now is the time to do it.
- Swept and mopped the office the other day. Very nasty. We need to upkeep cleanliness especially due to COVID-19 - Saheen isn't even back in the office yet due to the Omicron variant.



- An additional event after QUIZ MIEEEE! will be taking place... hoping for something in February. Event type to be announced in case logistics are not feasible.
- Will be attending Wine & Cheese on Thursday. Looking forward to fruitful networking with prospective co-workers! Does anybody know if anyone here has not purchased tickets yet? There's a BOGO (giveaway) going on on Instagram right now - a good time to grab yourself and a friend a ticket! Let's support our Women in Engineering team.

Frederick (Treasurer)

- Motion to increase gsuite budget from \$1000 to \$2000 so we can reimburse Disala who is paying.
- Second: Manaal
- Votes against: 1
- Abstain: 1 steven
- Motion passes.

Disala (McNaughton Centre Director)

- No updates

Saheen (Secretary)

- No updates

Jad (VP Internal)

- No updates

Steven: I need volunteers for the event. If you could find work with the VP comms to find volunteers.

Jad: We need to add the excel spreadsheet to our link tree

Farah (VP External)

- No updates

John (VP Academic)

- Silence

Steven: Are you going to the ELG panel?

Rafael (SEG Commissioner)

- SEG Commissioner budget of \$500 is allocated to the QUIZ MIEEEE event
- Created graphics for the event and for Twitch stream

Eric (CEG Commissioner)

- Room Booking Request for CBY A04 has been made for Friday March 8th from 5:00-8:00 PM for the CEG Careers Panel.
- I am currently looking for panel members. If any of you are in contact with someone who might represent CEG well for the panel, please put me in touch with them.

Quinn (ELG Commissioner)

No updates

Josh (VP Social)

- No updates

Deniz (VP Equity)

- No updates

Steven: What is the status on the accessibility form?

Deniz:

Steven: Yeah we need to make sure that this is posted to our socials

Sacha (VP Merch)

- Patches are being ordered by a new person since someone didn't do their job. *cough*

Steven: Do you have an action plan to get rid of hoodies in our cubbies?

Sacha: Will distribute them during events

Alae (VP Communications)

- Formally resigning from the branch. Does not state vacant until someone can cover the socials. I have reached a point of fatigue and exhaustion. I'll stick around in the office.

Eric: Motion Alae to be interim VP comms

Secunder: Steven

Juan: I don't believe that we have interim positions in policy.

Alae: i agree it is not in the constitution, but it up to you guys.

Disala: If you are resigning, could you please hand you key to Steven?

Alae: Yup.

No abstain

No one against

Motion passes unanimously

[Everyone clapped their hands]

Vacant (Design Commissioner)

○

Stefan (Webmaster)

- Absent.

Pavly (VP Philanthropy)

- Waiting to hear from AJ on the collab for Black history month

WIE Affinity Group Executive Updates

Manaal (WIE Chair) & Madison (WIE Vice-chair)

- **Wine and Cheese is happening**
- Please go
- We are in communication with WISE. To have a community night. If you guys want to get involved, let me know.

Juan: For new execs, are W&C tickets available?

Manaal: Yes, but a few

Juan: Do you have complimentary tickets from Sawson and Winnie?

Manaal: I will look into it.

Discussions

Steven: Ratification of FARAH and JOSH

No one abstains, is against.

Farah is now VP External and Josh is VP Social

Varia

Promote HackHers on Instagram!

Closing Remarks

Steven: Motion to adjourn the meeting at 11:01PM

Second: Pavly

Against: Pavly on behalf of Alae, notably, Quinn notably, Eric notably